

# Business Owner's

## Hurricane Recovery Checklist 1 of 1

### Catastrophe Action Plan



**Peerless  
Insurance.**

Member of Liberty Mutual Group

NAME / LOCATION

DATE / UPDATED

PERSON RESPONSIBLE	Action Item	COMPLETED BY / WHEN
	1. Secure the site and provide watch service if necessary.	
	2. Survey facilities for damage. If damage has occurred, contact the Claims Service Center at 800-522-7152 as soon as possible. Take photographs of the damage.	
	3. Look for safety hazards such as live electrical wires, leaking gas, flammable liquids, corrosive/toxic materials, and damage to foundations or underground piping.	
	4. Repair automatic sprinkler protection and/or water supplies to get protection back in service as soon as possible. Follow your Fire Protection Impairment Procedures whenever sprinkler protection and/or water supplies are impaired.	
	5. Contact Loss Prevention at 603-358-4440 to report impairments to fire protection systems or for assistance in restoring systems.	
	6. Restore fire protection systems if necessary.	
	7. Conduct 2" main drain and alarm tests on automatic fire protection sprinkler systems to verify public water supply availability.	
	8. Contact key personnel and notify contractors to start repairs. Control smoking and use Hot Work Permits where applicable. Maintain fire-safe conditions at all times.	
	9. Begin salvage as soon as possible to prevent further damage: <ul style="list-style-type: none"> <li>• Cover broken windows and torn roof coverings immediately.</li> <li>• Separate damaged goods.</li> </ul>	
	10. Clean roof drains and remove debris from roofs.	
	11. Visually check for open bus bars, conductors, and exposed insulators before re-energizing electrical systems.	
	12. Check refrigerated items for spoilage if there has been a power failure.	
	13. Limit access to freezers and refrigerated areas during periods of interrupted electrical service to maintain the temperatures as long as possible.	

Use the additional space provided for site-specific action items.

*Our loss control service is advisory only. We assume no responsibility for management or control of customer safety activities nor for implementation of recommended corrective measures. This report is based on information supplied by the customer and observations of conditions and practices at the time of the visit. We have not tried to identify all hazards. We do not warrant that requirements of any federal, state, or local law, regulation or ordinance have or have not been met.*